

## **ICC Parish Council December 19, 2010 Minutes**

**Present:** Fr. Donnelly, Jill Chiro, Bill Donlin, Chuck Hughes, Denise Katona, Rose Ann Crofoot, Shawn Douglas, Maggie Dever, Sandy Gibson, Larry Menosky, Michael Romano and Michelle Swinarski

**Absent:** Kay Hearn

**Opening Prayer:** Chuck

**Minutes Approved by** Denise and 2<sup>nd</sup> by Bill

### **Parish Directory**

Mike commented that Ministry pictures are coming in slowly. He will contact them again by year - end.

The directory will have a hard cover (which was 2 points)

We have 4 points to work with.

The other 2 points will be used for 1,000 brochures (1 point)

And 1,000 postcards (point)

Sandy inquired as to what the committee thought of putting a roster in the back of the book with contact information. The committee felt that this may cause a problem with some parishioners and that we would need to have each member sign a waiver form allowing their information to be published. We agreed that we would forego the roster. There will be no individual names on the photos – just family names.

All in all, the project was a success. There were a few complaints regarding the individual photo sessions, but overall the project went well and they were very accommodating to work with.

### **Latin Mass**

Members of the committee have been approached numerous times inquiring as to a noon (once a month) mass being designated to the Latin Mass.

Fr. Donnelly would like to leave the mass at 1:30 p.m. until the chapel is ready to use. He will be conducting Latin Mass in the Chapel.

40-50 people attend the mass monthly and the Chapel is able to hold approximately 55-70 people.

Fr. Donnelly is working on the documentation for the relic, which will be placed in the altar. The brides room will be transformed in the Chapel Sacristy. Work is currently being done to complete this process.

Fr. Donnelly will contact the Bishop's office to try and schedule a time when the Bishop will be available to bless the Chapel. We would like to do on a week day evening.

### **Security Issues**

A question of security came up when we encountered an individual in the church after hours.

Father was able to handle the situation without any issues, but his safety is a concern. The doors to the parish will be locked except for the entrance closest to the Rectory. That door will remain open until approximately 9 p.m.

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#### **Bulletin**

The Bulletin will undergo some revamping. The inside cover page will contain such information as Mass Celebrant, Lecturers, Eucharistic Ministers, and Altar Servers for the following weekend.

The Monthly Calendar will no longer be completed by Shawn Douglas. Further discussion regarding the calendar will be on the agenda for January.

#### **Eucharistic Minister**

As indicated last month, concern still stands for the coordination of Eucharistic Ministers. There needs to be a place where they check in before mass. This way there can be some form of organization. This matter will be discussed further in January.

#### **Welcoming Committee**

The Stewardship Committee has taken a bold step to organize and form a solid Welcoming Committee. The first meeting will be held on Tuesday, January 4 at 6 p.m. to discuss what needs to be done. At this meeting the hope will be that someone will come forward and volunteer to Chair this committee.

UPDATE: The Committee met and the interest was encouraging. Many people came to help and a Chairperson/s was named, Joe Meiers.

#### **Finance Report**

Chuck reported that the paid employees job descriptions were complete and by year-end it appears that all employees will sign off on them.

The group will continue to work with the budget to ("take out the pork").

Chuck was going to check into the possibility of having auto payment available for our parishioners. This would possibly help our offertory.

#### **Other Business**

Jill Chiro was appointed coordinator of Religious Education and will continue to work with her principals to build a successful and strong PSR program.

Next Meeting: January 23<sup>rd</sup> after 10 a.m. – approximately 11:30 a.m.

Thank you all for your continued commitment.

God Bless

Michelle A. Swinarski  
Secretary  
Immaculate Conception Parish Council