

## Immaculate Conception Parish Council Meeting

Date: March 30<sup>th</sup>, 2008

Attendance: Fr. Donnelly, Chuck Hughes, Bart Baird, Pam Brunner, Wendy Fults, Dave Ayers, Rose Ann Crofoot, Julie O'Brien, Ralf Caswell, Rebecca Owoc

- Opening Prayer – Wendy Fults
- Review of last month's minutes; several corrections made, minutes approved by Rebecca Owoc, 2<sup>nd</sup> Pam Brunner
- Bart Baird presented new website to council. Requested a ministry description from each commission head so it can be listed on the site. Also indicated he will send out a form to get permission to list individual's contact information on the website as well as create an iccmadison email address.
  - Fr. Donnelly asked to investigate why the Parish continues to receive multiple calls for Immaculate Conception Church in Willoughby.

### Commission Updates

- Education
  - Confirmation change official, no negative comments.
  - Jill Chiro will need additional assistance for 6<sup>th</sup>, 7<sup>th</sup> & 8<sup>th</sup> grade PSR
- Evangelization
  - Handed out 400 copies of Father Larry Richards "The Mass Explained". Possibly looking at obtaining more.
- Finance Council
  - Last month council reviewed last years finances
  - At next Finance Council meeting, council will approve guidelines for the new Building & Grounds Commission. This new commission will consist of 3-5 people reporting directly to the Finance Council. The Finance Council is currently speaking with prospective candidates.
- Parish Life
  - No activities in April except pancake breakfasts
  - Fish bakes are over. Revenue was \$200-\$300 less than last year. Several bad weather days, supply costs have gone up, but dinner costs have remained the same.
  - Pasta nights coming up in May
  - Rebecca expressed consideration that the Holy Week Meals be a part of the Parish and not specifically a Parish Life event.
  - Need to make sure other commissions using supplies from the kitchen inform Rebecca so she can replenish the supplies otherwise we may have an unknown shortage at a future event.
- Social Concerns - None
- Spiritual Development
  - Divine Mercy Sunday today
  - April 15<sup>th</sup>, ICC will host an Evening of Healing with Mr. Frank Kelly.

## General Notes

- Rebecca informed the council the bulletin publisher is changing their processes which you may see some slight differences in the bulletin. Also anyone requesting to put information in the bulletin, please inform Rebecca as much in advance as possible.
  - Fr. Donnelly spoke about the Parish Mission Statement and Goals
    - Mission Statement answers question – “Why are we here?”
    - Goal Setting
      - What are we going to do over the next 3 years?
      - Areas of goal setting:
        - Education
        - Evangelization
        - Finance
        - Parish Life
        - Social Concerns
        - Spiritual Development
      - Fr. would like council to assist with ideas for goals for each area
        - Write a goal: To develop.....
          - Goal contains a central event – guide for action
          - Create goal in alignment with mission statement
          - Goal needs to be able to be measured
          - Goal is general
            - 3 year plan
            - Have objectives to meet those goals
              - Objectives 1 year plan.
  - Dave Ayers expressed that the new Building & Grounds Commission work with Joe Zaler. Also, should research the fact that there is no insulation, storm doors, storm windows, etc. that improvements in these areas should result in immediate payback. Need to get water away from church, see more signs of concrete settling. Fr. Donnelly is developing plans to fix the water problem, currently getting core samples.
  - Chuck Hughes requested council to think of new members to join Pastoral Council. Also consider having Pastoral meetings in the summer, 12:30-2:00.
  - Rebecca Owoc commented on the strong odor of the incense burned during mass. Asked if there was any consideration to open the side doors or other means to help dissipate the incense.
  - Rose Ann Crofoot asked if the parish can use money out of the expansion/renovation fund to fix the current problems with the buildings. Fr. Donnelly answered yes, to address the water, insulation, interior projects, etc. Fr. Donnelly developing a plan for the building expansion/renovation and will present it to the parish once the plan is completed.
  - Next Parish Council Executive Meeting –
  - Next Parish Council Meeting – April 20<sup>th</sup> @ 12:30pm
- Closing Prayer – Father Donnelly